

Fraud Assistant – Trainee

Bioenergy Europe is recruiting a **Fraud Assistant** to join the Certification department with the aim in supporting the management of **ENplus® fraud cases**. **ENplus® is a certification scheme that guarantees wood pellet quality**. More information: www.enplus-pellets.eu.

Founded in 1990, Bioenergy Europe is a non-profit, Brussels-based association active at EU level. Bioenergy Europe's mission is to develop a market for sustainable bioenergy and to ensure a favourable business environment for its members. Bioenergy Europe holds a strong position in the bioenergy sector and brings together approximately 40 national bioenergy associations and over 110 private-sector companies from all over Europe. More information: www.bioenergyeurope.org.

Tasks and responsibilities

- Management/handling of ENplus® fraud cases
- Support of the ENplus® team for certification implementation
- Support for ENplus® Administration or other related tasks
- Episodic support for EPC/Bioenergy Europe activities

Profile

- Fluent in English, both written and spoken (prerequisite)
- Experienced user of Microsoft Office suite
- Experience or interest in handling fraud-related or legal matters
- Experience with ENplus® or certification is an asset
- Reliability in handling confidential information
- Self-organisation and meticulousness
- Highly developed team spirit

What we offer

- Full-time position based in Brussels starting as soon as possible.
- 6-months fixed term internship contract under Belgian law. Meal tickets and public transport are offered on top of the salary.
- Friendly and dynamic working environment.

If you are interested, send us one PDF document with your **CV** and **motivation letter** through the form available [HERE](#). Interviews will be held in Bioenergy Europe's premises. Only short-listed candidates will be contacted for an interview. Deadline: **30th October 2022**.